



Wisconsin Rapids Board of Education

510 Peach Street · Wisconsin Rapids, WI 54494 · (715) 424-6701

MINUTES

John A. Krings, President
John Benbow, Jr.
Troy Bier
Larry Davis
Sandra K. Hett
Katie Medina
Mary E. Rayome

June 10, 2019

REGULAR BOARD OF EDUCATION MEETING

LOCATION: Thomas A. Lenk Educational Center, 510 Peach Street, Wisc. Rapids, WI 54494
Conf. Rm. A/B

TIME: 6:00 p.m.

BOARD MEMBERS PRESENT: Larry Davis, John Krings, Sandra Hett, Mary Rayome, John Benbow, Troy Bier, Katie Medina

ADMINISTRATION PRESENT: Craig Broeren, Daniel Weigand, Brian Oswald, Kathi Stebbins-Hintz, Elizabeth Severson, Ed Allison, Phillip Bickelhaupt

MEDIA PRESENT: Jesse Austin – River Cities Community Access

President John Krings called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Roll Call

Special Recognition

President Krings paid special recognition on behalf of the Board to Ashley Tessmer, Business Education Instructor, for her recent Kohl Foundation Fellowship award.

Approval of Minutes

Motion by Mary Rayome, seconded by Troy Bier to approve regular Board of Education meeting minutes of May 13, 2019; special open and closed session Board of Education meeting minutes of May 13, 2019; and special Board of Education meeting minutes of June 3, 2019. Motion carried unanimously.

Comments from Citizens and Delegations

None.

Committee Reports

A. Educational Services Committee – June 3, 2019. Report given by Mary Rayome.

Ms. Rayome reviewed the following consent agenda items brought before the Board through the Educational Services Committee, and asked if there were any motions to be held:

ES-1 Approval of Board Policy 365.1 – Network and Internet Responsible Use and Internet Safety Policy and Board Policy 365.1 Rule – Network and Internet Responsible Use and Internet Safety Guidelines for Students for first reading.

Committee Reports (continued)

- ES-2 Approval of the proposed secondary math acquisition in the amount of \$184,598 in 2019-20 and \$43,859 annually from WRPS curriculum funds.
- ES-3 Approval of the proposed CTE acquisition in the amount of \$90,000 in 2019-20 from WRPS curriculum funds.
- ES-4 Approval of the Carl Perkins Grant in the amount of \$43,774.09 for the 2019-20 school year.
- ES-5 Approval of modifications to the WRPS Curriculum Cycle to be implemented beginning in the 2019-20 school year.
- ES-6 Approval of the proposed changes to the elementary report cards for implementation beginning in the 2019-20 school year.

Motion by Mary Rayome, seconded by Larry Davis to approve consent agenda items ES 1-6. Motion carried unanimously on a roll call vote.

Ms. Rayome provided updates and reports on:

- Phil Bickelhaupt, Director of Technology, updated the Committee on the 1 to 1 implementation in technology at Lincoln High School, River Cities High School, and Wisconsin Rapids Area Middle School. Ronald Rasmussen, Principal of Lincoln High School, was also available to answer questions and offer input. A new handbook containing detailed information about the initiative has been created to support students and their families with the 1 to 1 implementation. A Chromebook Care Program will be available as an option to families to help defray costs of repairs. Mr. Bickelhaupt reviewed the new Responsible Use Policy forms for technology that will be implemented starting with the 2019-20 school year. These forms will need to be signed by parents and students every year as part of the on-line verification process.
- Jen Wilhorn, Assistant Director of Curriculum & Instruction, stated that in the spring of 2016, the Board of Education approved the implementation of the Reading and Writing Units of Study from the Teacher's College at Columbia University for elementary reading and writing instruction. Since that time, Teacher's College has published the Phonics Units of Study (PUS). Several kindergarten and first grade teachers have expressed an interest in the PUS. The Language Arts CII Sub-Committee recommended kindergarten and first grade teachers have the option to continue to use Words Their Way, or use the PUS as a pilot for potential implementation in the next language arts acquisition.

Motion by Mary Rayome, seconded by Katie Medina to approve the balance of the Educational Services Committee report and minutes of the June 3, 2019 Educational Services Committee meeting. Motion carried unanimously.

B. Business Services Committee – June 3, 2019. Report given by John Benbow.

Mr. Benbow mentioned that the Committee toured the Building Trades Home prior to the regular Committee meeting, and were once again amazed at the fine craftsmanship of the young carpenters involved in the Construction Trades class. A number of students from the course move into successful careers in the trades field after high school.

Mr. Benbow then reviewed the following consent agenda items brought before the Board through the Business Services Committee, and asked if there were any motions to be held:

- BS-1 Approval of the proposal to purchase 626 HP 11 G6A EE Chromebooks from PDS, at a cost of \$132,330.14, to be funded from the 2006 Technology Referendum budget, the 2019-20 District Technology budget, and the Wisconsin Personal Electronic Computing Device Grant.
- BS-2 Approval of the proposal to purchase BrightBytes 21st Century Learning Suite from BrightBytes, at a cost of \$13,111.01, to be funded from the 2019-20 District Technology budget.
- BS-3 Approval of the proposal to purchase Hoonuit at a cost of \$12,491.10, to be funded from the 2019-20 District Technology budget and the 2006 Technology Referendum budget.
- BS-4 Approval of the proposal to purchase Gaggle Safety Management for Google and Google Drive backup service from Gaggle for a three-year service term, at an estimated annual cost of \$22,825.00, to be funded from the 2019-20 District Technology budget.

- BS-5 Approval of the proposal to purchase Mitel software assurance and service from Camera Corner Connecting Point, at a total cost of \$45,990 for three years of service, to be funded from the 2018-19 District Technology budget.

Motion by John Benbow, seconded by Katie Medina to approve consent agenda items BS 1-5. Motion carried unanimously on a roll call vote.

Mr. Benbow provided updates and reports on:

- The Committee was updated on purchases of police liaison services and absence and substitute management software, as well as an auditor engagement letter addressed to the Board of Education.

Motion by John Benbow, seconded by Larry Davis to approve the balance of the Business Services Committee report and minutes of the June 3, 2019 Business Services Committee meeting and Trades Home Committee meeting. Motion carried unanimously.

C. Personnel Services Committee – June 3, 2019. Report given by Sandra Hett.

Ms. Hett reviewed the following consent agenda items brought before the Board through the Personnel Services Committee, and asked if there were any motions to be held:

- PS-1 Approval of the professional staff appointments for the 2019-20 school year of Mary Kenas (Teacher – Washington), William Hamilton (Teacher – Grant), Craig Dakins (Teacher – Woodside), Brooke Groholski (Teacher – Woodside), Maureen Rust (Teacher – Grant), Cassidy Hardina (Teacher – Mead), Jack Smalley (Teacher – Lincoln), Maesa Streich (Teacher – WRAMS), MaKayla Cywinski (Teacher – Woodside), Melissa Teasdale (Teacher – Mead), Robert Cummings (Teacher – Mead), Sierra Frank (Teacher – Grant), and Cyndee Lewis (Teacher – Central Oaks Academy).

- PS-2 Approval of the support staff appointments for the 2019-2020 school year of Peri Carlson (Kitchen Helper – Lincoln) and Michelle Diebel (Instructional Aide – THINK).

- PS-3 Approval of the summer school and summer support staff appointments of:

| Name | Position | Name | Position |
|--------------------|------------------------|----------------------|----------|
| Machelle Anderson | Secretary | Clint Dahlman | Swim |
| Crystal Fraundorf | Secretary – Session I | Carl DeLuca | Swim |
| Tania Halbersma | Secretary – Session II | Jillian Engelbright | Swim |
| Melissa Wagner | Attendance Secretary | Hannah Felker | Swim |
| Janet Babcock | Instructional Aide | Logan Felker | Swim |
| Connie Behrend | Instructional Aide | Kiralyn Felts | Swim |
| Nicole Crowley | Instructional Aide | Kalie Forcier | Swim |
| Lori Hogue | Instructional Aide | Megan Gawlitta | Swim |
| Cheryl Koch | Instructional Aide | Zoe Gilmaster | Swim |
| Julie Kutella | Instructional Aide | Ellie Heiman | Swim |
| Holly McMiller | Instructional Aide | Marlene Holtz | Swim |
| Karey Netz | Instructional Aide | Morgan Jarosinski | Swim |
| Cheryl Panter | Instructional Aide | Sarah Korte | Swim |
| Carrie Schultz | Instructional Aide | Madeline Krzykowski | Swim |
| Kay Friday | Food Service | Grace Mortenson | Swim |
| Cindy O’Loughlin | Food Service | Mary Neve | Swim |
| Virginia Hafermann | Food Service | Elizabeth O’Conner | Swim |
| Kelly Alekna | Tennis | Simon O’Day | Swim |
| Taylor Wentland | Tennis | Olivia Peplinski | Swim |
| Kaela Hill | Gymnastics | Adam Price | Swim |
| Danelle Hove | Gymnastics | Meadow Schroer | Swim |
| Regan Schroeder | Gymnastics | Tyler Schultz | Swim |
| Olivia Skifton | Gymnastics | Kayeln Schulze | Swim |
| Bailey Turner | Gymnastics | Becca Sneen | Swim |
| Tyla Weidman | Gymnastics | Elizabeth Sonnenberg | Swim |
| Jillian Alekna | Swim | Paige Stimac | Swim |
| America Arts | Swim | Maggie Weiland | Swim |

| | | | |
|-----------------|--------------------|--------------------|------------------|
| Olivia Bean | Swim | David Wittenberg | Swim |
| | | Paige Wogahn | Swim |
| August Bambenek | Technology Support | Zachary Kozlowski | Cleaner |
| Emma Mischnick | Technology Support | Danya Morman | Cleaner |
| Justin Abraham | Technology Support | Nicole Steinmetz | Cleaner |
| Nu Thao | Technology Support | Leah Fredrick | Cleaner /Grounds |
| Oliver Sawyer | Technology Support | Caleb Krommenakker | Grounds Helper |
| | | Chani Pulchinski | Grounds Helper |

- PS-4 Approval of the support staff resignations of Cynthia Gruen (Office Aide – Mead), Rochelle Strege (Noon Duty Aide – Mead), Elizabeth St. Meyers (Special Ed Aide – Washington), and Alexandra Tomlin-Dodd (Special Ed Aide – Grant).
- PS-5 Approval of the support staff early retirements of Diane Jaworski (Technology Secretary - District).
- PS-6 Approval of Board Policy 458 – Student Wellness Policy, second reading.
- PS-7 Approval of Board Policy 760 – Food and Nutrition Services Program, second reading.
- PS-8 Approval of Board Policy 760 Rule – Food Services Management Guidelines, second reading.
- PS-9 Approval of language changes to the Office/Clerical and Aide Support Staff Employee Handbook regarding the Post-Employment Insurance Benefit.
- PS-10 Approval of language changes to the Office/Clerical and Aide Support Staff Employee Handbook regarding Emergency School Closures.

Motion by Sandra Hett, seconded by Mary Rayome to approve consent agenda items PS 1-10. Motion carried unanimously.

Ms. Hett provided updates and reports on:

- Brian Oswald, Director of Human Resources, shared with the Committee the need for the District to post for an additional school psychologist due to the increase in Special Education referrals. Also, with the increase in the number of student athletes involved in the swim program, an additional assistant girls' swim and dive coach will be needed. Additionally, Elizabeth Severson, Director of Food Services, shared with the Committee the need to add another kitchen helper position at Lincoln High School because of having three lunch periods and the increase in student numbers since the addition of the 9th graders at the high school. Lastly, Ed Allison, Director of Building and Grounds updated the Committee on the Project Search custodian helper position. The Project Search student has graduated and completed his externship and will begin working for the District as a custodian helper.

Motion by Sandra Hett, seconded by Mary Rayome to approve the balance of the Personnel Services Committee report and minutes of the June 3, 2019 Personnel Services Committee meeting. Motion carried unanimously.

Agenda Referrals/Information Requests

Ms. Rayome recently attended and was very impressed by the “Rise to Remember” event held at the Performing Arts Center, which was organized through the “Cool 2 Be Kind” co-curricular group of Lincoln High School. Ms. Rayome is interested in having the Board invite the “Cool 2 Be Kind” group from Lincoln High School to a January or February, 2020 Board meeting to present information about their group.

Legislative Agenda

John Benbow shared the following information:

- Superintendent Broeren recently contacted legislative representatives to express his disappointment and question the variable levels of support in the biennium budget with the proposed \$200-\$204 per pupil increase for public school students versus an estimated \$229-\$275 per pupil increase for private school students.

- The Board received a copy of a document released by the Wisconsin Association of School Boards (WASB) which lists key 2019-21 State budget provisions, breaking the issues down by each DPI budget proposal to address them. The document outlines the position of the Governor, Joint Finance Committee, and WASB.
- The Assembly Committee on Education has scheduled a public hearing for June 13, 2019 concerning Assembly Bill 223 relating to supplemental state aid for consolidated school districts and making an appropriation; and Assembly Bill 224 related to determining shared costs and the secondary cost ceiling for the purpose of general equalization aids for school districts.

Bills

Motion by Mary Rayome, seconded by John Benbow to note May, 2019 receipts in the amount of \$2,283,733.49 and approve May, 2019 disbursements in the amount of \$4,731,937.99. Motion carried unanimously on a roll call vote.

New Business

Employee Resignation and Appointment Requests

Brian Oswald, Director of Human Resources, presented the following employee resignation and appointment requests:

Professional Staff Resignations

| | | |
|---------------|---------------|----------------------------|
| Malorie Baker | Location: | Grove Elementary School |
| | Position: | Teacher (1.0 FTE) |
| | Effective: | June 11, 2019 |
| | Date of Hire: | August 25, 2015 |
| Brittney Lau | Location: | Woodside Elementary School |
| | Position: | Teacher (1.0 FTE) |
| | Effective: | June 11, 2019 |
| | Date of Hire: | August 26, 2014 |
| Rachel France | Location: | Lincoln High School |
| | Position: | Teacher (1.0 FTE) |
| | Effective: | June 11, 2019 |
| | Date of Hire: | January 22, 2019 |

Professional Staff Appointment

| | | |
|----------------|--------------|--|
| Jenna Peterson | Location: | Lincoln High School |
| | Position: | Teacher – Counselor (1.0 FTE) |
| | Education: | Master’s – University of Iowa – May, 1999 BA – Creighton University – May, 1997 |
| | Major/Minor: | Social Work, Psychology/Counseling Emphasis |
| | Salary: | \$71,407 |

Support Staff Appointment

| | | |
|--------------|-----------------|---|
| Julie Lieber | Location: | WRAMS |
| | Position: | Library Aide (7.0 hours/day) |
| | Effective Date: | September 3, 2019 |
| | Hourly Rate: | \$14.19 (starting rate) / \$14.94 (after 60 days) |

2019 Summer School Support Staff Appointments

| <u>Name</u> | <u>Summer School Position</u> | <u>Location</u> | <u>Hourly Wage</u> |
|------------------------|-------------------------------|------------------|--------------------|
| Patty Halbur | Instructional Aide | Lincoln | \$13.00 |
| Michele Krommenakker | Instructional Aide | Grove Elementary | \$13.00 |
| Holly Richardson | Instructional Aide | Grove Elementary | \$13.00 |
| Alexandria Tomlin-Dodd | Instructional Aide | Grove Elementary | \$13.00 |
| Barbara Enright | Instructional Aide | Grove Elementary | \$13.00 |
| Jennifer Westover | Instructional Aide | Grove Elementary | \$13.00 |

Motion by John Benbow, seconded by Larry Davis to approve of the employee resignation and appointment requests as presented. Motion carried unanimously.

Update on District Blueprint Digitization Project

Ed Allison, Director of Buildings & Grounds, and Andre' Shaurette, Maintenance Technician, provided the Board with an overview of a blueprint digitization project being undertaken by maintenance staff to restore and preserve District blueprints as well as convert them to digital files. The project scope includes reviewing 9,017 blueprints from the District collection and then preserving the prints through scanning, filing, and organizing them in such a way that provides high resolution print files for employees, engineers, architects, and various contractors with the information they need for building repairs, maintenance, additions, and upgrades. Benefits of digitization include the mobility to access scanned prints from any location at any time; elimination of time lost searching for records in analog form and refileing them; protection for prints from various potential disasters; prevention of damage to original prints; overall cost effectiveness of having digital files readily available, and the ability to capture "as built" data to update building and site information as changes are made. The Board expressed interest and support for the blueprint digitization project, thanking Mr. Shaurette for his involvement and skill in facilitating the initiative which will bring long-term value to the District.

Resolution Authorizing Transfer of Funds and Defeasance of Certain Taxable General Obligation Notes

Daniel Weigand, Director of Business Services, presented a proposed Resolution authorizing the transfer of funds for the defeasance of certain of the Taxable Obligation Notes dated December 20, 2017. The District issued debt in 2017 for a total amount of \$30,000,000 covering three projects which included the high school energy conservation projects and renovations, the middle school addition, and other District-wide energy projects. Two projects are energy related and covered under a portion of State Statute for revenue limit exemption. A portion of the funding for the middle school project came from General Obligation Promissory Notes dated December 20, 2017 and intended to mature in 2023. The administration recommends approval of a Resolution authorizing the Transfer of Funds for the defeasance of certain of the Taxable General Obligation Notes dated December 20, 2017 in an amount of \$1,955,082.66. Since these are Notes and not bond issues, costs were saved as legal counsel was not required for the repayment transaction. The Board had an opportunity to ask questions concerning the proposed Resolution.

Motion by Larry Davis, seconded by Katie Medina to approve of a Resolution to authorize the Transfer of Funds for the defeasance of certain of the Taxable General Obligation Notes dated December 20, 2017. Motion carried unanimously.

Discussion Regarding the Potential Sale of District Property

Superintendent Craig Broeren explained that a few recent inquiries concerning the sale of various District property parcels have been made and, since he is relatively new, he wanted to gauge the Board's opinions and interest when such inquiries arise. If the Board is interested in selling property, then Mr. Broeren would like to establish a process where there is transparency and the public is informed and also afforded the opportunity to become involved in potentially bidding on available property.

At the present time, an individual inquired about the possibility of purchasing a small parcel of land furthest west on the Wisc. Rapids Area Middle School (WRAMS) property; and another individual questioned whether land adjacent to the Vesper Community Academy facility is available for sale. Mr. Weigand and Mr. Allison reviewed the WRAMS property request, and since it involves a very small parcel, it makes no sense for the District to involve itself in such a sale. With regard to the Vesper request, there is approximately 18 acres affiliated with the Vesper property. Mr. Allison explained that the land is where the true value lies, not in the aged school buildings. Mr. Weigand made a point that vacant land can be something the District would have a use for in the future, citing the Washington soccer field complex expansion as a more recent example.

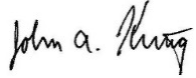
The Board considered the fact that declining enrollment has finally stabilized, so large swings in the student population are not anticipated for the near future which might cause the need for construction of any new facility on vacant land at some point in the future. In terms of Vesper, the only other active inquiry the administration is working on is the possible lease of the facility to CESA 5 for their programming needs. The Board discussed the fact that a large parcel such as the 18 acres in Vesper might be more beneficial to subdivide, although the District isn't in the business of selling property in this fashion. If the Board were to decide at some point that it is more advantageous to break up property into parcels to sell, Superintendent Broeren again reiterated the need to then develop a process whereby the sale of property is done in some type of public manner such as auction style, so that everyone has the opportunity to become involved and the District receives the most that it can from the sale. The Board signaled that it would need more information about the individual Vesper request in terms of how much land the individual is interested in, including which portion of the 18 acres it would specifically be, as well as an

appraisal of the property and perhaps thoughts about what use the District has for buildings such as Vesper in the future. Mr. Broeren stated he will have Mr. Allison contact the gentleman who made the inquiry to obtain more information, and gather details to provide the Board with an update in the near future.

Calendar

Calendar items were reviewed.

President Krings adjourned the meeting at 7:15 p.m.



John A. Krings – President

Maurine Hodgson – Secretary

Larry Davis – Clerk